



Tri-Star Construction | 1880 N 166th E Ave Tulsa, OK 74116
918-439-9155 | Careers@TriStarLLC.net

APPLICATION FOR EMPLOYMENT

Date: _____ Last 4 digits of SSN: _____
 Last Name: _____ First Name: _____ Middle: _____
 Address: _____ City: _____ St: _____ Zip: _____
 Phone: _____ Personal Email: _____

Position Applying for: ☐ Concrete ☐ Asphalt ☐ Equipment Operator ☐ Pipelayer ☐ Labor
☐ Foreman ☐ Superintendent ☐ Mechanic ☐ Office ☐ Other: _____

How did you hear about us:

☐ Billboard ☐ Facebook ☐ Gov/State Agency
☐ Walk-In ☐ Employment Agency ☐ Tech School: _____
☐ Indeed ☐ Career Fair (School/Org): _____
☐ Craigslist ☐ Friend/Relative (Name): _____

Have you ever been employed by us before? ☐ Yes ☐ No If yes, dates: _____
 Are you currently employed? ☐ Yes ☐ No
 May we contact your present employer? ☐ Yes ☐ No
 Are you 18 years old or older? ☐ Yes ☐ No

Are you prevented from lawfully becoming employed in the US due to Visa or Immigration Status?
☐ Yes ☐ No (Proof of citizenship or immigration status is required upon employment.)

You are available to work: ☐ Full time ☐ Part Time ☐ Temporary

Date you can begin work: _____

Have you been convicted of, plead guilty to, or plead nolo contendere (no contest) to any felony or misdemeanor offense within the last seven (7) years? Do not include any matters that have been sealed or expunged under Oklahoma law. ☐ Yes ☐ No
 (A conviction, plea of guilty or plea of nolo contendere will not automatically disqualify you from employment.)
 If yes, please explain (Offense, date, location):

Do you currently have any pending criminal charges? Do not include any matters that have been sealed or expunged under Oklahoma law. ☐ Yes ☐ No

If yes, please describe the charge(s), the county/state and the current status of the case:

Do you hold a valid Oklahoma Driver's License?	☐ Yes ☐ No
If no, are you willing and able to obtain an Oklahoma Driver's License if the job requires it after a conditional offer is made?	☐ Yes ☐ No

Education

School Name	School Address (City, State)	Credits Earned	Major	Diploma/ Degree
High School:				
College:				
Trade/Other:				

Employment History

List below all present and past employment for the last 7 years, beginning with your most recent. **All times must be accounted for whether employed or not.** Request an additional sheet if necessary.

Employer #1	
Company Name:	
Address:	City: State:
Company Phone:	Type of business:
Name/Title of your position held:	
Supervisor's Name:	Phone:
Describe in detail your work and your responsibilities:	
Start Date (Month & Year):	End Date (Month & Year):
Start Salary/Wage:	End Salary/Wage:
Reason for leaving:	

Employer #2

Company Name:	
Address:	City: State:
Company Phone:	Type of business:
Name/Title of your position held:	
Supervisor's Name:	Phone:
Describe in detail your work and your responsibilities:	
Start Date (Month & Year):	End Date (Month & Year):
Start Salary/Wage:	End Salary/Wage:
Reason for leaving:	

Employer #3

Company Name:	
Address:	City: State:
Company Phone:	Type of business:
Name/Title of your position held:	
Supervisor's Name:	Phone:
Describe in detail your work and your responsibilities:	
Start Date (Month & Year):	End Date (Month & Year):
Start Salary/Wage:	End Salary/Wage:
Reason for leaving:	

Employer #4

Company Name:	
Address:	City: State:
Company Phone:	Type of business:
Name/Title of your position held:	
Supervisor's Name:	Phone:
Describe in detail your work and your responsibilities:	
Start Date (Month & Year):	End Date (Month & Year):
Start Salary/Wage:	End Salary/Wage:
Reason for leaving:	

Craft Related Experience

Please list the YEARS of work experience you have in any of the following:

CONCRETE	
Concrete finishing (Curb & gutter)	_____ Years
Concrete finishing (Hand pour paving)	_____ Years
Concrete finishing (Slip form paving)	_____ Years
Concrete finishing (Structures)	_____ Years
ASPHALT	
Milling machine	_____ Years
Asphalt paving	_____ Years
Asphalt roller	_____ Years
HEAVY EQUIPMENT OPERATION	
Excavator	_____ Years
Dozer	_____ Years
Motor Grader	_____ Years
Front end loader	_____ Years
Roller	_____ Years
Scraper	_____ Years
Skid steer	_____ Years
GPS	_____ Years
Calculate off grade stakes	_____ Years
	_____ Years
	_____ Years
UNDERGROUND UTILITIES	
Water line	_____ Years
Stormwater	_____ Years
Sanitary sewer	_____ Years

LABOR	
Skilled	_____ Years
Semi-skilled	_____ Years
FIELD / OFFICE PROFESSIONAL	
Superintendent	_____ Years
Foreman	_____ Years
Estimator	_____ Years
Safety	_____ Years
Surveyor	_____ Years
Construction / Project Manager	_____ Years
Project / Office Engineer	_____ Years
Administrative	_____ Years
MECHANIC	
Heavy truck (dump/haul truck)	_____ Years
Heavy equipment	_____ Years
PM / Lube Tech	_____ Years
Light duty	_____ Years
Small engine	_____ Years
DRIVER	
Bobtail dump truck	_____ Years
End dump	_____ Years
Heavy haul (heavy equipment)	_____ Years
Flatbed	_____ Years
Lowboy	_____ Years
Landall	_____ Years

Describe in detail any Specialized Training, Skills, Certifications, Licenses, or On-the-Job Training programs you have completed (CDL, Skilled Trade License, Project Management Certification, etc.):

Professional & Personal References

Reference #1			
Name:		Company:	
Address:		City:	
State:	Zip Code:	Phone:	
Relationship:			

Reference #2			
Name:		Company:	
Address:		City:	
State:	Zip Code:	Phone:	
Relationship:			

Reference #3			
Name:		Company:	
Address:		City:	
State:	Zip Code:	Phone:	
Relationship:			

APPLICANT'S STATEMENT AND CONDITIONS OF EMPLOYMENT

(Please read carefully before signing.)

I certify that the answers given by me in this employment application are true, accurate and complete. I agree that the Company shall not be liable, in any respect, if I am disqualified from employment consideration or if my employment is terminated because of any false or misleading information, misstatements or pertinent omissions made by me in this application, regardless of when discovered.

I understand that, in connection with my application and, if hired, my employment, the Company may conduct a background investigation consistent with applicable law. This may include verification of employment history, education, motor vehicle records, criminal history, references, qualifications, licenses or certifications and other job-related information. I authorize the Company to contact former employers, references, organizations, institutions or other persons to obtain information relevant to my employment, and I release all such persons and entities from liability for providing such information in good faith. Upon a timely written request to the personnel department of the company, the nature and scope of the report will be disclosed to me.

I understand that all offers of employment are contingent upon successfully passing the company's pre-employment screening, which may include drug and alcohol testing, physical examination, and other lawful testing relevant to the position. I agree, as a condition of my employment (should I be employed by the Company), to submit to a medical examination if requested. I hereby release all physicians, examiners, or other persons from liability for any damages whatsoever for such testing, examining, or issuing this information.

If hired, I will comply with all Company, federal, state and local policies, procedures, rules, regulations and standards of conduct, as established from time to time including the Company's substance abuse policy. I understand that violation of Company, federal, state and local policies, procedures, rules, regulations and standards of conduct may result in disciplinary action up to and including termination. I also understand that Tri-Star Construction, LLC retains the right to amend, modify, add, or delete any or all policies or procedures at its sole and absolute discretion.

I understand that I'm applying for a Safety-Sensitive position and that Tri-Star Construction, LLC has a zero tolerance policy for drug use including medical marijuana. I further agree to the search or examination of myself or personal property while on the Company's premises or while conducting its business elsewhere.

I hereby understand and acknowledge that any employment relationship with this Company is of an "At-Will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time, with or without notice, and with or without cause. It is further understood that this "At-Will" employment relationship may not be changed by any written document or by verbal agreement unless such change is specifically acknowledged in writing by the Company President. Furthermore, since the company does not offer contracts of employment (unless signed by the President), I understand that nothing contained herein is intended to create a contract between the Company and me for either employment or the provision of any compensation or benefits.

If hired, I am willing to work all assigned overtime or other special work assignments as requested by the Company, with the exception of any hours that violate Department of Transportation Hours of Service, if applicable.

During my employment with Tri-Star Construction, LLC and after my employment ends, I agree not to disclose any confidential or proprietary information regarding operating and trade secrets. I further agree that with respect to any civil litigation involving Tri-Star Construction, LLC in which I am a potential witness and which does not involve an actual or potential claim by me personally, I will not discuss the facts of the case with any third parties without first notifying Tri-Star Construction, LLC or unless a representative or attorney of Tri-Star Construction, LLC is present.

DOT-Regulated Positions (CDL Applicants)

I understand, acknowledge and agree, that if I am applying for or placed in a position that requires a Commercial Driver License (CDL), I will be subject to the regulations of the Federal Motor Carrier Safety Administration and the U.S. Department of Transportation, including but not limited to:

- * The Company is required to conduct a pre-employment DOT drug screen before I may perform safety-sensitive functions. The Company must also conduct random, post-accident and reasonable suspicion DOT drug and alcohol testing when applicable. The Company is required to report any positive results to the FMCSA Clearinghouse

- * The Company is required to conduct a full query of my record in the FMCSA Drug & Alcohol Clearinghouse before I may perform safety-sensitive functions and conduct limited queries annually. I may not perform safety-sensitive duties if I am in an active Substance Abuse Professional (SAP) return-to-duty process or otherwise prohibited under DOT regulations

- * The Company is required to conduct a motor vehicle records search (MVR) before I may perform safety-sensitive functions and conduct rechecks of my MVR annually

- * The Company is required to obtain my DOT drug and alcohol testing history from prior DOT-regulated employers for the past three (3) years

- * I will be required to provide electronic consent in the Clearinghouse and complete additional DOT forms as a condition of employment

- * The Company is required to have record of current and valid CDL and DOT medical card at all times

It is agreed and understood that completion of this application does not mean a job opening exists and in no way obligates the Company to employ me. If hired, I agree to provide documentation verifying my identity and authorization to work in the United States as required by federal law. A copy of this form may be used as the original. The use of results from this form and/or tests will be used for prudent employment decisions. This application is valid for sixty days from the application date unless renewed in person or in writing.

APPLICANT ACKNOWLEDGEMENT

I acknowledge that I have read, understand, and agree to this Applicant's Statement and Conditions of Employment.

Applicant Name (print): _____

Applicant Signature: _____ Date: _____